

# EMERGENCY MANAGEMENT INSTITUTE

NATIONAL EMERGENCY TRAINING CENTER • EMMITSBURG, MD 21727



FEMA

## *National Emergency Management Executive Academy*

The Emergency Management Institute (EMI) is now accepting Application Packages for the 2015 cohort of the National Emergency Management Executive Academy. EMI, in collaboration with prominent programs at higher education institutions, is offering a comprehensive and cutting-edge curriculum that supports the advancement of the emergency management profession and its executive leadership. The Executive Academy:

- Instills a deeper understanding of contemporary and emerging issues.
- Provides a safe and open collaborative environment for senior executives to debate public policy, analyze research to practice, and discuss social and organizational implications.
- Presents theories, tools, and resources that enable decision-makers to think and act more strategically, apply critical thinking processes, and practice Meta-Leadership principles.
- Provides the opportunity to work collaboratively on projects, share smart practices, and participate in exercises on cascading and catastrophic events.

The Executive Academy is the apex of the three-level Emergency Management Professional Program (EMPP). The Executive Academy consists of a total of four resident sessions, readings, and a group project. Those who complete the program will receive a National Emergency Management Executive Academy Certificate of Completion.

### **Target Audience**

The Executive Academy is designed for emergency management senior executives with significant experience in State, Local, Tribal, and Territorial; non-governmental organizations (NGOs), academic institutions, and private sector entities. Ideal candidates will serve on major commissions and task forces or be

responsible for decisions that have a significant effect on policy. The audience may include:

- Emergency management and homeland security directors or advisors for State, multijurisdictional, or large metropolitan areas;
- High-ranking administrators, such as members of the Governor's Cabinet or chief/director of an agency;
- High ranking Federal administrators, at the Appointed or Senior Executive Service (SES)/GS15 level;
- Chiefs or directors leading major emergency management offices in the private sector;
- Directors of voluntary organizations; and
- Directors of emergency preparedness at universities.

There are a limited number of spaces in the cohort and enrollment is competitive. Applicants should look at the EMPP website to gauge which academy they are best qualified for: [www.training.fema.gov/EMPP/](http://www.training.fema.gov/EMPP/)

### **First Session: E0680 Emergency Management – A Leadership Challenge**

EMI in partnership with National Preparedness Leadership Institute (NPLI) at Harvard University will deliver *E0680 Emergency Management – A Leadership Challenge*, February 9–12, 2015 in Emmitsburg, MD.

The goal of this course is to enable senior officials to leverage meta-leadership concepts and tools to improve overall leader performance, critical thinking under pressure, and the ability to lead effectively across organizational and jurisdictional boundaries. The five dimensions of Meta-Leadership are: 1) The Person of the Meta-Leader: instilling emotional intelligence in the face of crisis; 2) The Situation: enhancing multi-stakeholder situational awareness; 3) Leading Down: ensuring optimal productivity and results from direct reports; 4) Leading Up: building effective relationships up the chain of command; 5) Leading Across: reaching out to build Whole Community capabilities.

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## Second Session: Integrating Science into Emergency Management Policies and Decisions

EMI in partnership with University of Hawaii's National Disaster Preparedness Training Center (NDPTC) will deliver *E0684 Integrating Science into Emergency Management Policies and Decisions*, May 4–8, 2015 in Hilo, HI.

This session focuses on the tools for understanding and managing catastrophic disasters by examining the science and research that underlies current and emerging threats, hazards, and resulting consequences. This course focuses on risk assessment and management across different types of hazards, and on resilience through an appreciation of whole community, risk management, and adaptation.

## Third Session: E0682 Emergency Management in the 21st Century

During the third session, EMI in partnership with the Center for Homeland Defense and Security at the Naval Postgraduate School will conduct *E0682 Emergency Management in the 21st Century*, July 13–17, 2015 in Emmitsburg, MD.

This session provides historical, social, economic, legal, and ethical perspectives that shape policy and decision-making. Participants focus on strategic planning and analysis and explore concepts presented in FEMA's Strategic Foresight Initiative. Examples of evolving 21<sup>st</sup> century emergency management topics covered include climate change, critical infrastructure, cyber security, and political and economic trends. Participants further develop critical thinking skills and novel problem solving techniques when dealing with the complexity and pressures that are associated with emergency management executive-level decision-making.

## The Fourth Session: Exercising Emergency Management Executive Policy and Decision-making

EMI in partnership with Texas A&M Engineering Extension Service (TEEX) will deliver *E0686 Exercising Emergency Management Executive Policy and Decision-making*, September 14–17, 2015 in Emmitsburg, MD.

The concluding week is highly interactive, with case studies, prominent guest speakers, tabletop and functional exercises, and other challenging activities. Management

and leadership behaviors, including policy and strategy level decision-making, are emphasized throughout the week. This session places the Executive Academy Cohort in difficult emergency management situations, resulting in personal stress while exploring leadership, decision-making, and policy-making methodologies during adversity.

## Tuition and Travel Reimbursement

There is no cost for tuition. Some individuals may be eligible for stipend reimbursement. For information about travel reimbursement eligibility and procedures, see the *Resident Course Welcome Package* at: <http://www.training.fema.gov/Student>. If you have any questions about your eligibility to receive a stipend, please contact Admissions either by email at [NETCadmissions@fema.dhs.gov](mailto:NETCadmissions@fema.dhs.gov) or by phone at 301-447-1035.

## How to Apply to the National Emergency Management Executive Academy

Applications are being accepted through August 15, 2014. The following four items are required:

1. A FEMA Form 119-25-1 General Admissions Application Form. In block #9a, please specify by entering *Executive Academy*.
2. The National Emergency Management Executive Academy Application, which includes a Commitment Statement (available on website).
3. A letter of recommendation from a direct supervisor or head of the applicant's sponsoring organization.
4. A resume, which must include the applicant's academic degree(s). A bachelor's degree from a nationally or regionally accredited higher education institution is required (no exceptions). Advanced academic degrees will strengthen the candidacy of the applicant.

For more information on the Executive Academy and its application and selection process, see:

<http://www.training.fema.gov/EMPP/executive.asp>

## EMI Executive Academy Contact:

Mary Hughes at 301-447-1633 or toll free 1-800-238-3358 (ext. 1633), email [Mary.Hughes@fema.dhs.gov](mailto:Mary.Hughes@fema.dhs.gov)

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